

**South Somerset District Council**

*Notice of Meeting*



# Scrutiny Committee

*Making a difference where it counts*

**Tuesday 1<sup>st</sup> December 2009**

**10.00 am**

**Main Committee Room  
Council Offices  
Brympton Way  
Yeovil  
Somerset BA20 2HT**

The public and press are welcome to attend.

Disabled Access is available at this meeting venue.



If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, **Jo Morris** on Yeovil (01935) 462462

email: [democracy@southsomerset.gov.uk](mailto:democracy@southsomerset.gov.uk), website: [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk)

This Agenda was issued on Monday 23<sup>rd</sup> November 2009

*Ian Clarke, Assistant Director (Legal & Corporate Services)*



**2007-2008**  
*Neighbourhood and  
Community Champions:  
The Role of Elected Members*

**2006-2007**  
*Improving Rural Services  
Empowering Communities*

**2005-2006**  
*Getting Closer to Communities*

**If you need this information in large print,  
Braille, audio or another language,  
please contact 01935 462203**



INVESTOR IN PEOPLE

# Scrutiny Committee Membership

**Chairman**  
**Vice Chairman**

Sue Steele  
Jo Roundell Greene  
David Bulmer

John Calvert  
John Vincent Chainey  
Geoff Clarke  
Carol Goodall

Tony Lock  
Pat Martin  
Roy Mills  
John Richardson

Keith Ronaldson  
Alan Smith  
Martin Wale

## Information for the Public

### What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see reports and background papers, and any record of decisions made by the Council and the executive.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk).

The Council's Constitution is also on the web site and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

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## **South Somerset District Council – Corporate Aims**

**Our key aims are:** (all equal)

- To deliver well managed cost effective services valued by our customers
- To increase economic vitality and prosperity
- To improve the housing, health and well-being of our citizens
- To ensure safe, sustainable and cohesive communities
- To enhance the environment, address and adapt to climate change

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# Scrutiny Committee

Tuesday 1<sup>st</sup> December 2009

## Agenda

### *Preliminary Items*

1. To approve as a correct record the minutes of the ordinary meeting held on 3<sup>rd</sup> November 2009
2. Apologies for Absence
3. Declarations of Interest
4. Public Question Time
5. Issues arising from previous meetings

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. Chairman's Announcements
7. Verbal Update on Task and Finish Reviews  
A brief verbal update by the Task and Finish Review Chairs on progress made.
8. Verbal Update on Issues Raised by the Scrutiny Committee at the District Executive meeting held on 5<sup>th</sup> November 2009
9. Reports to be considered by District Executive on 3<sup>rd</sup> December 2009

### *Items for Discussion*

### *Page Number*

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|-----|---|----|
| 10. | <b>Scrutiny Work Programme</b> .....  | 15 |
|     | The Scrutiny Manager will lead a mid year review of the work of the Scrutiny Committee including evaluation of future topics. |    |
| 11. | <b>Executive Forward Plan</b> .....   | 20 |
| 12. | <b>Date of Next Meeting</b> .....   | 26 |